

General Data Protection Regulations (GDPR)

GDPR will apply in the UK from 25 May 2018. The government has clarified that the UK's decision to leave the [European Union](#) will not impact the enforcement of GDPR. The regulations apply to both 'controllers' and 'processors', and is inclusive of organisations operating within the EU, as well as those outside of the EU that offer goods or services to individuals in the EU. We have set out below how we handle your data when you supply your information to us.

Conservatories & Windows Ltd

Conservatories and Windows Ltd and its associated companies is a data controller involved in the installation of windows, doors and conservatories.

Use of your information

The information you supply to **Conservatories and Windows Ltd** will be used specifically for the administration of your contract to us. The processing is necessary to fulfil;

- Our obligations under our contract with you
- For the legitimate interests of **Conservatories and Windows Ltd** remaining compliant with the requirements set out by law e.g. FENSA, PWF.

Once processed, **Conservatories and Windows Ltd** will be a data controller and will use your information for administration, guarantees and similar activities such as enquiries and complaints.

The information you supply to us, **Conservatories and Windows Ltd** may be provided to third parties such as solicitors, FENSA, PWF, Architects, Surveyors and associates etc.

Security of information

Conservatories and Windows Ltd has implemented accepted standards of technical measures and security policies that are aimed at protecting your personal data it has under its control from:

- Unauthorised access
- Improper use or disclosure
- Unauthorised modification
- Unlawful destruction or accidental loss

All **Conservatories and Windows Ltd** personnel are required to keep personal information confidential and only authorised persons have access to such information.